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Job Title

Civil Crew Lead

Department	Reports To	FLSA Status	Prepared By	Approved By	Last Modified
Operations	Project Manager	Non Exempt	David Trout	John Griffin	2021-10-21

Job Summary

- Lead the day-to-day performance, safety, production, and quality expectations on a variety of wireless tower civil projects. This position will perform work on communication towers for the purpose of installation of concrete trenches, pouring concrete pads, setting in conduit, pulling in electrical cables, mounting cabinets and other activities. The Lead will be a team leader and mentor to various skilled Civil Technicians. The ideal candidate will be safety focused, customer and quality centric, with a strong work ethic.

General Accountabilities

- Supervise and assist in the installation of all aspects of Civil Site Development.
- Observe and direct work to ensure the highest level of safety and quality control requirements are upheld.
- Review all documentation to prepare for installation, assemble the necessary materials, determine required installation methods, tools and equipment and direct crew.
- Maintain equipment and material inventory on crew truck(s) Collect and review all on-site closeout documentation and submit to the project manager per the deliverable timelines.
- Coordinate with the site owner and representative for site related activities and maintain a good working relationship with each.
- Train crew members.
- Attend regular safety meetings.

Job Qualifications

- 2+ years in a Civil Lead role leading wireless crews
- 5+ years in the wireless industry

- Valid Class "A" Commercial Driver's License required
- OSHA 30 preferred
- High School diploma or equivalent required

Skills

- Must have obtain First Aid and CPR certification.
- RF Safety Awareness.
- Understanding and proficient in the installation site grounding.
- Understanding and proficient in the installation Base Station Cabinets.
- Understanding and proficient in the installation electrical and fiber conduit.
- Understanding and proficient in the installation site and equipment grounding.
- Understanding and proficient in civil construction and quality assurance practices and procedures.
- Ability to consistently demonstrate sound ethics and judgment.
- Ability to think analytically and apply sound judgment, solve problems, make effective decisions, and act with integrity.
- Interpersonal skills necessary to develop and maintain effective and appropriate working relationships with customers, co-workers, and representatives of other agencies.
- Highly organized and detail orientated.
- Ability to multi-task and work in a fast-paced environment.

Other Requirements

- Must be able to pass pre-employment screening that includes background and drug testing.
- Must be willing to travel out of market/state up to 100% of the time.
- May be required to work long and unpredictable hours.
- Position requires working outdoors in all types of weather.
- Possession of a valid Class "A" commercial driver's license.
- First Aid/CPR.